



# **CLUB LICENSING REVISED BOOK OF SANCTIONS 2024-2025**





<b>VIOLATION</b>	<b>PREVIOUS SANCTIONS</b>	<b>CURRENT ADJUSTED SANCTIONS</b>	<b>APPROVED SANCTIONS</b>
Failure to submit, maintain, and operate an office	US\$500	US\$250	Non-Participation
Failure to submit contracts of all players and staff	Non-Participation	Non-Participation	Non-Participation
Failure to submit valid medical certificate of all players and staff	Non-Participation	Non-Participation	Non-Participation
Clubs /Teams denied license and /or having the license withdrawn before or during the course of the season	Non-Participation	Non-Participation	Automatic Relegation
Failure to apply every season to participate in the league	Non-Participation	Non-Participation	Non-Participation
Submission of any false documents	US\$1,000 plus non-participation	US\$1,000 plus non-participation	US\$10,000 failure to pay leads to non-participation
Not communicating to the FA/CL in case of a change in Technical Staff and sending a copy of the credentials, License, or contract	US\$250	US\$50	First Offence warning, second (1) Point, third (3) points deduction, and (3) points thereafter for every offense
Not having a person responsible for financial matters	US\$250	OPTIONAL	\$50 and (1) point after spot checks
Failure to submit a valid lease or ownership agreement of practice pitch	US\$500	US\$50	Non-Participation



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In case a club did not respect any steps/ recommendations of the Club Licensing process (After Spot- Check)	US\$1,000	US\$100	Three(3) Points deduction, second 3 points, and third relegation
In case of non-cooperation with a set inspection date	Clubs in this regard shall take full responsibility for transportation and lunch in case of rescheduling	Clubs in this regard shall take full responsibility for transportation and lunch in case of rescheduling.	Clubs in this regard shall take full responsibility by paying \$100us in case of Rescheduling failure to comply with payment is 3 points deduction
Club without a valid business registration	US\$100	S\$100 After fifteen days of grace period to provide a document shall amount to NON PARTICIPATION	Non-Participation
Not having a Head coach with minimum requirement( Top tier "A or B", second division "B & Upper Women "B")	US\$500	US\$100 Fifteen days shall be given for settlement of fines after which ONE point shall be deducted for the first instance TWO points second instance and THREE points thereafter.	Non-Participation, (Newly promoted clubs from lower league and Third division are up to the end of the first phase)



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Coaches with diplomas A, B,&C that did not participate in CAF refresher courses	US\$1,000	US\$100	Non-Participation
Not having a Deputy Head coach with a minimum requirement (Top tier "B or C", second division "B or C")	US\$500	US\$100 Fifteen days shall be given for settlement of fines after which ONE point shall be deducted for the first instance TWO points second instance and THREE points thereafter	US\$100 Fifteen days shall be given for settlement of fines after which ONE point shall be deducted for the first instance TWO points second instance and THREE points thereafter
Club without a valid Article of Incorporation	US\$100	S\$100 After fifteen days of grace period to provide a document shall amount to NON-PARTICIPATION	Non-Participation
Failure to provide a medical doctor	US\$250	US\$250 Fifteen days shall be given for settlement of fines after which ONE point shall be deducted for the first instance TWO points second instance and THREE points thereafter	US\$250 Fifteen days shall be given for settlement of fines after which ONE point shall be deducted for the first instance TWO points second instance and THREE points thereafter
Failure to provide a medic	US\$100	US\$ 100 plus point deductions after three matches( 1 Point deduction/	Two (2) points deduction after the first game, three (3) points after the second and (3) points after the third
Failure to have an active club website or social media account	TAKES EFFECT 2023/2024	US\$75.00	US\$75.



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Not having a goalkeeper coach and Fitness coach with the requisite credentials, a D License coach can serve as a Goalkeeper coach			\$50, after the first offense 2pts second, and 3 points third
Failure to adhere to the minimum salary requirement per player	US\$1,000	US\$200	US\$100, and failure to do so shall lead to points deduction.
Failure to own or Partner with a female team	2023/2024	US\$200	US\$100, and failure to do so shall lead to points deduction
Failure to live up to the MOU of Partnering with a female team (Men's Top tier)			US\$100, and failure to do so shall lead to points deduction first 1pt, second 2pts, and third 3pts
Failure to have a signpost	2023/2024	US\$50	US\$50, and failure to do so shall lead to points deduction
Declaration of Not having overdue payable for employees or from transfer activities is mandatory. Note: All players must sign individually the declaration of not being owed after the end of the season.			Failure to ahead is Non-participation.



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Players are not examined but the club obtains and presents a medical certificate and fails the medical test			Non-participation for all the players involved
All clubs seeking an appeal for following an imposed sanction shall pay the amount of		US\$500	US\$150
Failure to regularly pay staff/players based on a complaint file and established			Non-Participation
Clubs/Teams in violation of the Club Licensing Regulations and fined three times for a specific requirement (Ex. Office space)	Non-Participation	Non-Participation	Non-Participation

***All payments coming from the LFA should be signed for by the financial officer of the club.***

**NOTE:** The application of these LFA Club Licensing catalogs of sanctions shall be done by the First Instance Board through the Club Licensing department in accordance with the Club Licensing System regulations.



